



Publicity Request Form

*****IMPORTANT*****

- You must be at least on Acrobat Reader XI to fill out via computer.
- Need to use computer to fill it out. Will not work with mobile devices.

Name of person to contact:

Today's date:

Best Daytime phone number:

Email Address:

Name of Event:

Sponsoring Ministry or Organization:

Are you advertising via:

****Click on the boxes that apply****

Bulletin, flyer, or article

Electronic Sign - in front of Christus Center

Electronic Sign - Entrance to Facility

Website If so, type the notes below (if you need more space, attach a document)

Click on any attachments you are sending with this form:

.jpg pictures

Camera-ready art

Article complete, publish as-is

Have you reserved space on campus for this event? Yes No

If no, then [click here](#) to make your room reservation.

FINAL STEP:

Save filled-out form and email this and attachments (if any)
to publicity@silcc.org